



## Committee on Human Research Update: Paperwork Reduction

### ▪ **Combined CHR-CTSI Application for Full Committee and Expedited Review**

The applications for CHR and the Clinical and Translational Science Institute (CTSI) have been combined. This means one less application form for investigators applying to the CTSI. The revisions to the CHR application are in Parts 1 and 2 [<http://www.research.ucsf.edu/chr/Forms/chrForms.asp>]. A separate application for service utilization is still required for CTSI and should **not** be submitted to the CHR. If you are applying to the CTSI, please visit one of the CTSI Clinical Research Center web sites for more information.

<http://ctsi.ucsf.edu/index.html>

<http://gcrsfgh.ucsf.edu/>

<http://www.gcrc.ucsf.edu/>

### ▪ **Only 1 copy required for New Full Committee Applications initial screening.**

As the majority of the initial full committee applications require revisions and additional documentation after screening and before committee review, the CHR now asks that PIs submit only one copy of the initial full committee application. Once the application is screened and if no changes are required, the office will make the requisite copies. If changes are required, the Screener will contact the PI and request the necessary revisions and ask the PI to forward 18 copies of the revised application.

### ▪ **Only 6 copies required (not 18) for Renewals, Major Modifications, and Responses.**

PIs should submit only **six** complete sets for review of the following submissions:

- Full Committee Renewals
- Full Committee Renewals with Minor or Major Modifications
- Responses to Returns from the Full Committee