



To better serve UCSF faculty and staff, effective immediately the Industry Contracts Division of the Office of Sponsored Research requires the following internal paperwork to be submitted before initiating work on any proposed industry agreement:

1. A fully executed OSR Approval Form with a P#;
2. A fully executed 700-U Form, and for Privately Sponsored Clinical Studies, a UCSF Supplement to Form 700-U;
3. A draft Budget;
4. A draft Proposal/Research Plan/Protocol;
5. For studies involving human subjects or samples, confirmation that a submission has been or will be made to the Committee on Human Research (CHR).

Please contact Jill Lezama at (415) 353-4446, or your Industry Contracts officer if you have any questions regarding this new policy.