



Subrecipient Monitoring Guidance Documents—PI Responsibilities

The Subrecipient Monitoring guidance memo at:

<http://www.research.ucsf.edu/cg/polproc/cgSubconHowto.asp> has been revised to include updated procedures relating to Principal Investigator (PI) roles and responsibilities and subrecipient invoice approval processes.

Additional information related to approval of subrecipient invoices was also communicated to the campus in the November 16, 2007 notice #8 memo from Accounts Payable located at: <http://www.ucsf.edu/its/listserv/trvl-ap-cntcts/>

Please distribute this information on to all Principal Investigators within your unit or department in order to assure compliance with federal regulations relating to subrecipient monitoring. Questions related to this information may be directed to joan.kaiser@ucsf.edu.