



# Human Research Protection Program

## HRPP Bulletin

No. 12 – Oct 2007

[2007-2008 Holiday Schedule](#)

### **Committee on Human Research Quality Improvement Unit**

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## **CHR Training**

The CHR is providing training for faculty and staff that have experience with or are learning to prepare Full Committee, Expedited Review and Exempt Certification applications for the CHR. Both classes will be in N225 on the Parnassus Campus:

Preparing a Full Committee Application – Nov. 2, 2007 11:30am-1:30pm

Preparing an Expedited or Exempt Application – Dec. 12, 2007, 9:00am-11am

Please see the [CHR Education and Training](#) page for registration information and additional presentations.

## **Top Tips for Speeding Up Your CHR Approval**

Based on experience from CHR screening and review, the CHR has prepared these [Top Tips for Speeding Up Your CHR Approval](#). These tips are designed to help investigators speed up the CHR approval process.

## **Information Security**

[HRPP Guidance on Information Security](#) has been updated. Principal Investigators are encouraged to review their procedures and practices for securing their research data with campus information security experts, especially for electronic research data. The guidance includes contact information for information security and links to additional information.

OAAIS Enterprise Information Security (EIS) is conducting free Information [Security Policy training](#). This course is intended to help IT professionals understand security regulations and policies along with their UCSF roles and responsibilities. It is strongly recommended for any individual who has system administrator privileges.

## **Consent Form Template Updates**

The sample consent form for a [Simple Blood Draw](#) study has been revised. The CHR has also posted a new sample consent form for a [Humanitarian Use Device](#). Please provide any feedback on these new sample forms by using the link below.

[Comments, Suggestions and Feedback](#) are always welcome.